

Auburn Career Center



Auburn Vocational Board of Education Regular Board Meeting Agenda June 6, 2023 6:30 pm

Item #1 Roll Call

Ms. Jean Brush Ms. Sherry Maruschak Mr. Keith Strever
 Mr. Kenneth Cahill Mr. Roger Miller Mr. Erik Walter
 Dr. Susan Culotta Ms. Barb Rayburn Ms. Mary Wheeler
 Mr. Geoffrey Kent Mr. Paul Stefanko

Item #2 Pledge of Allegiance

Item #3 Approve Agenda

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #4 Approve Minutes of the May 4, 2023 Regular Meeting

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #5 Administrative Report(s)

- Student Harassment Report
- School Day Plan for SY23-24

Item #6 Public Participation

Item #7 Facilities/Finance Committee – Update

TREASURER’S AGENDA

Item #8 Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending April 30, 2023 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (Attachment #8)

NO ACTION REQUIRED.

Item #9 Approve for Unanticipated Transfer and Adjustment of Appropriations

Amend the Certificate of Estimated Resources and adjust appropriations, as needed on June 30, 2023, and transfer to any other fund as necessary in order to avoid an operating deficit on June 30, 2023.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #10 Approve Temporary Appropriations FY 23-24

Approve Temporary Appropriations for FY24 at 85% of the FY23 expenditures. The Permanent Appropriations will be presented to the board for approval at the September 2023 regular board meeting.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #11 Approve Financial Services

It is my recommendation that the Board approve the engagement of Plattenburg Certified Public Accountants to compile the required Basic Financial Statements for the fiscal year end June 30, 2023. The Basic Financial Statements are to be presented in conformity with Generally Accepted Accounting Principles (GAAP). The fixed fee for the services will be \$9,750. (Attachment Item #11)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #12 Donations

It is my recommendation to approve the monetary donation from Great Lakes Cheese Co. in the amount of \$5,000.00.

Motion _____

Second _____

Vote: Pass _____ Fail _____

SUPERINTENDENT'S AGENDA

Item #13 Human Resources

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #13)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #14 Amendment to Employment Contract

It is my recommendation that the Board approve the employment contract amendment by and between Jeffrey Slavkovsky and the Auburn Career Center Governing Board. (Attachment Item #14)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #15 Amendment to Employment Contract

It is my recommendation that the Board approve the employment contract amendment by and between David Leone and the Auburn Career Center Governing Board. (Attachment Item #15)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #16 Approve Part Time Salary Schedule

It is my recommendation that the Board approve the part time salary schedule for the 2023-2024 school year. (Attachment Item #16)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #17 Approve Board Policies

It is my recommendation the Board of Education approve the resolution Pursuant to Bylaw 0131, the Auburn Vocational School District Board of Education hereby adopts the revised policies as presented to the Board by the Superintendent and Treasurer at this regular meeting. The Superintendent and Treasurer are directed to advise NEOLA to immediately update the policies pursuant to the instant resolution. (Attachment #17)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #18 Approve Adult Workforce Student Handbook for the 23-24 SY

It is my recommendation the Board of Education approve the Adult Student Handbooks for the 2023-2024 school year. (Attachment Item #18)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #19 Approve Adult Workforce Calendar

It is my recommendation the Board of Education approve the Adult Workforce Calendar for the 2023-2024 school year. (Attachment Item #19)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #20 Approve Landscape Maintenance Quote

It is my recommendation that the Board approve the following landscape maintenance quote from Exscape Design of Novelty, Ohio at the amount of \$18,560.92 for the 2023-2024 school year. This year is the second year of a 2 year contract with Exscape Design.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #21 Approve 2023-2024 SY Breakfast & Lunch Meal Prices

It is my recommendation that the Board approve the following 2023-2024 school year breakfast and lunch meal prices:

Breakfast \$2.45 (price not changed)
Reduced Price Breakfast \$.30

Lunch \$3.75 (price not changed)
Reduced Price Lunch \$.40

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #22 Approval of Consent Agenda

Approve that Item #23 A-H to be approved as a consent motion.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #23 Consent Agenda: Contracts/Affiliation Agreements

Resolution to approve the following contracts and affiliation agreements:

- A. Training Provider Agreement with Lake County JFS (Attachment Item #23A)*
- B. Lake County - OMJ Center MOU Budget (Attachment #23B)*
- C. Technology Service Agreement with EduTech Group, LLC (Attachment Item #23C)*
- D. ACEware Systems, Inc. Support and Maintenance Agreement (Attachment Item #23D)*
- E. Training Agreement with The Manufacturing Advocacy and Growth Network "MAGNET" (Attachment Item #23E)*
- F. Contract Service Agreement between LEAF and Auburn Career Center (Attachment Item #23F)*
- G. Customized Training Agreement with Berkshire Local School District (Attachment Item#23G)*
- H. Public Safety Affiliation Agreement 23-24 SY (Attachment Item#23H)*
 - a. Ashtabula Township Fire Department*

A consent agenda provides for a more efficient use of time. Any Board member can remove a Consent Agenda item to be discussed and voted on individually.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #24 Executive Session

Motion for the Auburn Vocational School District Board of Education (“Board”) to recess into consecutive executive sessions pursuant to R.C. 121.22(G)(3) for the following purposes: (1) to review ongoing negotiation with public employees concerning their compensations and conditions of their employment. 2) to consider the employment, dismissal and compensation of a public employee. Upon conclusion of this executive session, the Board President shall gavel the Board back into open session at this location. All matters discussed in this executive session are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the precessings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

___ Ms. Jean Brush ___ Ms. Sherry Maruschak ___ Mr. Keith Strever

___ Mr. Kenneth Cahill ___ Mr. Roger Miller ___ Mr. Erik Walter

___ Dr. Susan Culotta ___ Ms. Barb Rayburn ___ Ms. Mary Wheeler

___ Mr. Geoffrey Kent ___ Mr. Paul Stefanko

Motion _____

Time In: _____

Second _____

Time Out: _____

Item #25 Other

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #26 Adjourn

Motion _____

Second _____

Vote: Pass _____ Fail _____

Time: _____

Please Notice Enclosures: Attachments
Regular Board Meeting
Tuesday, June 27, 2023 @ 6:30 pm